

# UAkronPark Rules & Regulations

- 1) Contact Information:
  - a) Office location: 255 E Buchtel Ave. Akron, Ohio 44325-6204
  - b) Open Mon-Fri 8 am to 5 pm
  - c) Contact: Email [info@UAkronPark.com](mailto:info@UAkronPark.com); Phone: 330-972-7213
  - d) Visit [UAkronPark.com](http://UAkronPark.com) for permit purchase and parking/transportation information.
- 2) Proper Use of Parking Facilities:
  - a) Use parking facilities only as intended by the operators.
  - b) Abuse, tampering, or misuse of facilities or equipment may lead to fines and/or criminal charges.
  - c) Damages to the facilities or equipment are the financial responsibility of the parties responsible.
  - d) All parking is paid, either by permit or transient parking.
  - e) Parking is reserved for designated parking facilities; vehicles are prohibited from parking in locations on campus that are not designated stalls within parking lots or garages appropriate to the active permit associated with their vehicle(s).
- 3) Permit Type & Parking Locations:
  - a) Individual permits indicate parking authorization (Commuter or Resident).
  - b) Both Commuter and Resident permits are valid in All-Permit lots.
  - c) Park only in designated lots/spaces specified by permit type.
  - d) Permits are not valid in reserved spaces or Sphere-only lots. (See Rule 5.)
  - e) Overnight commuter permits are mandatory for overnight student or visitor parking, and such parking is limited to non-rooftop levels of the East Campus Parking Deck (Lot 1), North Campus Parking Deck (Lot 26), South Campus Parking Deck (Lot 36), West Campus (Polsky) Parking Deck (Lot 49), and surface lot #7.
  - f) Permits cannot be resold or transferred.
  - g) Departmental vehicles are required to have permits.
- 4) Transient & Visitor Parking:
  - a) Transient parkers have multiple payment options, including visitor permits and pay-by-phone.
  - b) Visitors may purchase a one-day permit or use the pay-by-phone app.

- 5) Sphere On-Demand for Transient or Select-Location Parking:
  - a) Sphere sessions must be started before parkers leave their vehicles. Sessions can be procured using QR-codes found throughout lots or by materials provided by departments or UAkronPark for special uses.
  - b) There shall be no grace period for expired sessions; violations result in notices.
  - c) Mobile payment is permitted in all lots and garages; however, it is required in Student Union Parking - Lot 18, Robertson Deck - Lot 25, the basement of South Campus Parking Deck - Lot 36 and the adjacent surface spaces, and JAR - Lot 57. All vehicles must pay; permits are not valid in these locations.
  - d) When appealing a ticket regarding a Sphere session, proof of the session associated with the plate of the ticketed vehicle must be provided.
  - e) Sphere sessions and unused time for Sphere sessions cannot be refunded.
- 6) Motorcycle Parking:
  - a) Add motorcycle plates to regular permits; separate motorcycle permits are also available.
  - b) Valid in designated motorcycle parking areas marked by signs.
- 7) License Plate Permit Display
  - a) Vehicles must be parked so that a valid, State-issued license plate is visible from the drive lane.
  - b) A front license plate is required for back-in, pull-through, or any other manner of parking where the front of the vehicle is facing the drive lane.
  - c) There cannot be a parking stall separating the license plate from the drive lane, even if the stall is not occupied.
  - d) The plate facing the adjacent drive lane must be visible and not obstructed.
  - e) License plate facsimiles or placements, when avoidable, cannot be such that they are not able to be read by license plate recognition technology.  

[Note: UAkronPark is aware that a license plate is not required by Ohio Law for the front of the vehicle. The purpose of this rule is to provide efficient enforcement of our parking facilities.]
- 8) Proper Parking & Violations:
  - a) Park only in valid stalls; avoid obstructing other spaces, driving lanes or roadways.
  - b) Park between the lines.
  - c) Violations may occur even with valid permits or payments.

9) Parking Signs & Regulations:

- a) Check parking signs for authorized permit types.
- b) Individual spaces may be marked for specific permits or uses.
- c) It is the responsibility of the parker to understand authorized parking locations and the rules for legal parking.

10) Permit/Payment & Enforced Hours:

- a) A valid permit or transient payment is required at all times, except on global event days/holidays. There is no free parking.
- b) UAkronPark rules are enforced 24/7. Permits are not enforced on some holidays & UA determined global days. For a list of those dates, see:  
<https://www.uakronpark.com/holidays-global-days/>.

11) Refund Policy:

- a) Refunds on parking permits are available if requested within the University's add/drop period, typically 14 days from the semester start.
  - i) Refunds are issued to the original payment method. Credit card payments are refunded to the same card; payroll deductions are refunded in the next payroll.
  - ii) Refund requests are processed within 10 business days.
  - iii) Repeated refund requests for the same permit type within an academic year may be reviewed and potentially denied.
- b) Daily or hourly parking fees, permits post-add/drop period, and violation penalties are non-refundable.
- c) To cancel a permit and request a refund, a written request must be submitted to [info@UakronPark.com](mailto:info@UakronPark.com) including permit holder's name, permit number, and reason for cancellation.

12) Violation Notices & Consequences:

- a) Vehicle registered owners and/or permit holders are liable for all violations associated with the vehicle.
- b) Outstanding violations may lead to immobilization, towing, and/or collection fees.
- c) Vehicles with \$100+ in past due violations may face immobilization or denial of permits.
- d) UAkronPark may update rules and regulations as needed.

<b>PARKING VIOLATIONS</b>				
<b>Code</b>	<b>Description</b>	<b>Fine</b>	<b>Appeal</b>	<b>Associated Rule</b>
01	Vehicle not associated with a valid permit or session	\$35.00	yes	#10-a
02	Plate not visible from drive aisle	\$35.00	yes	#7
03	Shared permit/Both vehicles on campus within three hours	\$35.00	yes	#21-d&e
04	Failure to park within lines	\$35.00	yes	#8
05	Invalid or prohibited permit area	\$35.00	yes	#3
06	Prohibited or invalid parking area	\$35.00	yes	#8
07	Expired transient session or exceeding posted time	\$35.00	yes	#5
08	Blocking access	\$35.00	yes	#8-a
09	Failure to heed signs	\$35.00	yes	#24
10	Failure to heed officer or employee	\$35.00	yes	#24
11	Parking in a fire lane	\$70.00	yes	#8 & 17-a
12	Fraudulent / tampered / lost / stolen permit or information	\$200.00	yes	#18
13	Parking in a handicap area	\$300.00	yes	#15
14	Boot / Relocation Fee	\$70.00	no	#17
15	Prohibited vehicle maintenance	\$35.00	yes	#19
16	Not within lines of compact vehicle space	\$35.00	yes	#20
	Days before considered past due	10		
	Days allowed to appeal	10		
	Penalty for late payment	\$10.00		

### 13) Violation Appeals:

- a) When appealing a violation, **do not** pay it first; paid violations are considered closed and finalized. Paid violations **cannot** be appealed for a refund.
- b) Appeals must be submitted through [akron.thepermitstore.com](http://akron.thepermitstore.com) within 10 calendar days of violation notice issuance.
- c) Appeals must focus on the correct application of rules, not questioning the rule itself.

- d) UAkronPark's appeal decision is final and cannot be further appealed.
- e) Appeal adjudication may take up to four weeks after filing.

14) Motorist Assistance:

- a) UAkronPark offers assistance during business hours; contact 330-972-7213.
- b) UAPD offers assistance after hours; contact 330-972-7123.

15) Parking in ADA Accessible Spaces:

- a) BMV-issued accessibility placard registration is required for parking in ADA spaces.
- b) This requirement is waived for daily permits or transient parkers.
- c) All permit parkers who use ADA parking are required to upload their official ADA placard registration to their parking account. Placard registration must show assignment to the permit holder.
- d) Placard and expiration dates must be displayed and visible from outside the vehicle.

16) Vehicle and Contents Responsibility:

- a) UAkronPark assumes no responsibility for parked vehicles or their contents.
- b) Any valuables left in a vehicle should be secured out-of-sight or in the trunk.
- c) Please lock your doors.

17) Towing & Impound Criteria:

- a) Vehicles may be towed or impounded for various reasons, including safety and violations:
  - i) The vehicle has \$100 or more in past due violations. Violations are considered “past due” ten calendar days after issuance.
  - ii) The vehicle impedes access, traffic, ingress, or egress.
  - iii) The vehicle is parked in a fire lane, tow zone, closed facility, or another area that is not a valid parking stall.
  - iv) The vehicle is displaying a lost, stolen, altered, counterfeit, or tampered permit or information.
  - v) The vehicle misused credentials or circumvented barriers.
  - vi) The property owner or law enforcement provides a request for the vehicle to be removed or impounded.
  - vii) The vehicle is in an ADA accessible space without a valid disability placard displayed.
  - viii) The vehicle is parked within the perimeter of a construction area.

- ix) The vehicle is considered a safety hazard (e.g. leaking gasoline).
- x) The vehicle has been determined to be abandoned.
- b) All impound fees and outstanding violations must be paid prior to vehicles being released.
- c) After the first day, vehicles with wheel locks will incur an additional \$12 per day storage fee.
- d) A boot fee of \$100 will be added upon application of a wheel lock.
- e) UAkronPark reserves the right to move vehicles in an emergency if the vehicle operator cannot be contacted.

18) False or Altered Permits:

- a) Possession or use of false permits results in immobilization or towing.
- b) This may constitute a criminal offense, subject to prosecution and additional fines.

19) No Vehicle Maintenance on Campus:

- a) Do not perform vehicle maintenance in campus lots, except for basic issues like jump starts or lockouts.

20) Compact Vehicle Spaces:

- a) The entirety of any vehicle parked in a space that is designated for compact vehicles must be within the painted lines. That is, no part of the vehicle can be parked on or hanging over any of the painted lines.

21) Multiple Plates & Vehicle Types:

- a) The description of each permit will indicate the number of vehicles that may be associated with it.
- b) Most permits only allow one vehicle at a time to be associated with them (faculty and staff permits are an exception). Please note: adding a vehicle to your account does not automatically associate it with your permit. It is the responsibility of the permit holder to make sure the correct vehicle or vehicles are associated with the permit.
- c) Only personal vehicles are allowed in campus lots; no trailers or commercial vehicles.
- d) Multiple vehicles associated with the same permit or account are not permitted on campus within three hours of each other. Violation of this rule may result in both vehicles being ticketed.
- e) Multiple drivers sharing permits or associating vehicles with one permit is strictly prohibited.

- f) In any case where there is an infraction, the account holder will be held responsible for all fines and fees of any vehicle associated with their account. That is, if you add someone else to your account or permit, you will be responsible for all fines and fees.
- g) Permit holders who are caught or suspected of sharing permits may be ticketed remotely. Furthermore, they may lose the privilege of having multiple vehicles or plates associated with their permits.
- h) Admission, suspicion, or proof of permit sharing is cause for immediate action by UAkronPark, including but not limited to ticketing, revocation of parking privileges, and other penalties as deemed appropriate.

22) Event Parking & Regulations:

- a) Event parking will be designated in certain lots/decks; permits are not valid during events.
- b) Rules apply during events; parking attendants guide permit holders to alternate parking areas.

23) University Vehicles & Parking:

- a) University vehicles must follow parking rules and regulations.
- b) University vehicles and trailers must have a valid permit.
- c) Personal vehicles used for university work must park only in approved spaces and are subject to the same rules and regulations as any other vehicle.

24) Attendants and Signage:

- a) Parking in an area closed or reserved for an event is strictly prohibited for those who are not guests of the event. Moving parking materials—cones, signs, stanchions, etc.—is strictly prohibited and enforced. Vehicles that park in areas where someone else moved such items but where it can be reasonably proven that the area was closed or reserved may also be ticketed.
- b) Failure to heed parking attendant instructions or signage is a violation.
- c) Vehicles that park in areas being vacated or are coned, signed, or closed for events may receive tickets and increased fines and may have their vehicles towed or relocated.

25) UAkronPark reserves the right to write tickets remotely in instances where infractions are observed by management.